



WORKSHOP TECHNICAL REQUIREMENTS

Lynn Okimura

In order to facilitate a successful workshop, please ensure the following guidelines and items are provided and ready upon arrival at the school.

Artist Needs:

White or black board
Screen or projector
Wi-fi access
Cleared table or desk space for students
Students should have access to pencils, erasers, scissors, rulers, glue, markers and/or crayons
One parking space
1-2 parent helpers per class

The maximum number of students per workshop is 35

Artists can be expected to arrive approximately 30 minutes prior to the workshop and upon artists' arrival, a representative from the school should be on hand to greet and direct them to the workshop area.

It is important that workshops begin promptly at scheduled times. Arts Teach artists often have performances immediately following at other locations. Workshops that begin late due to school delays may result in cancellation.

Please let us know if there is anything we can do to assist your school/organization in this arts experience.

THANK YOU!